Heartland

Payroll
Heartland Time
Simplifying time tracking, scheduling and PTO.

Whether you employ a few employees or a few hundred, Heartland Time simplifies time and attendance so you have more time to spend on growing your business. From smart scheduling to intelligent time tracking to managing Paid Time Off. Heartland Time makes it easy to optimize your labor costs, increase productivity and stay in compliance with continually changing wage requirements.
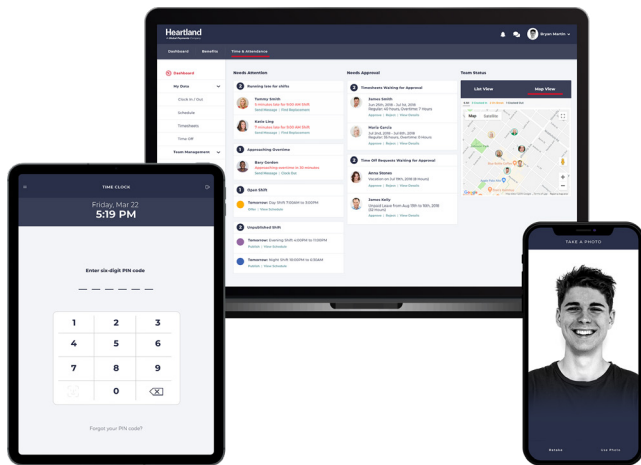

Benefits

- Manage labor costs
- Optimize your staff
- Increase productivity
- Reduce administrative costs
- Stay compliant

Features

Scheduling: Manage labor costs and optimize staffing.

- **Payroll Budgeting:** Build and manage employee schedules easily with drag and drop technology, estimated payroll and overtime expenses are automatically calculated. Mix and match timesheet options for salaried, hourly, full-time and part-time employees.

- **Employee Access:** Employees can download the Heartland Time mobile app for remote access to schedules, time clock punching, PTO balance and more. Employees can also request dates/times to take off. Managers are alerted via notifications, and once a request is approved, employees are notified automatically.

- **Swap and Cover Shifts:** Supervisors can post open shifts on a mobile app, where employees can view and swap shifts with supervisor approval.

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Tracking: Manage productivity in real time.

- **Facial Recognition:** Allows employees to clock in or out using their mobile device, through the web or with an iPad. Employees can punch in using facial recognition and GPS. Eliminates "buddy punching" and records late arrivals, early departures and unplanned absences. Time punches are recorded and transmit automatically topayroll with a single click.

- **Geo-Fencing:** Draws boundaries around the site where employees can clock in and clock out. Geotagging enables you to know the exact location an employee clocks in.

- **Labor Distribution:** Track employee labor by hours and dollars, by cost centers, departments, jobs or types defined by you. Labor can also be broken down by workers' compensation classification codes. From any Internet-enabled device, run reports to view costs, including employer paid taxes and benefits, for each job.

Paid Time Off (PTO): Manage time off in no time.

- **Accruals:** Easily manage vacation, personal and state-mandated sick and family leave no matter where your employees are based. You always have access to real-time data of time accrued, used and available.

- **Requests:** Manage time off requests, available balances and approvals. Managers are notified of new requests and can approve or decline them in one click.

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*A **Global Payments** Company*